



DIRECT DEPOSIT AUTHORIZATION FORM

I _____, hereby:

- Authorize my employer, _____ and its agents, including financial institutions, to initiate electronic credit entries, and if necessary, debit entries and adjustments for any credit entries in error to my checking and/or savings accounts listed below. This authorization will remain in effect until I have informed my employer in writing that I wish to cancel it and my employer has had reasonable time to effect such cancellation. I understand I should contact my bank to verify receipt of funds.
- Revise direct deposit bank account(s) as indicated below.
- Cancel direct deposit of my paycheck completely. This cancellation is to take effect immediately and remain in full force and effect until the Company has received written notification from me of authorization to deposit my paycheck automatically. I acknowledge that I will now receive paychecks for which I am responsible for depositing and/or cashing.

Signature _____ Date _____

REMAINING BALANCE TO 1ST ACCOUNT

USE PERCENTAGE

PAY ORDER	BANK NAME/ADDRESS/PHONE	ACCT TYPE	BANK NAME/ADDRESS/PHONE	AMOUNT	PCT.
1		<input type="checkbox"/> CHECKING	RTG _____		
		<input type="checkbox"/> SAVING	ACCT _____		
2		<input type="checkbox"/> CHECKING	RTG _____		
		<input type="checkbox"/> SAVING	ACCT _____		
3		<input type="checkbox"/> CHECKING	RTG _____		
		<input type="checkbox"/> SAVING	ACCT _____		

*CONTRACTORS ARE LIMITED TO ONE BANK.

TOTAL \$ _____



DIRECT DEPOSIT AUTHORIZATION FORM
... CONTINUED

PAY TO THE
ORDER OF _____ \$
_____ dollars

Bank _____

Memo _____

⑆ 1 2 3 4 5 6 7 8 9 ⑆ 0 2 2 9 9 9 9 9 9 9 9 9 ⑆

ROUTING ACCOUNT

Notice: Government regulations have changed regarding the use of direct deposit. As a result, the employer cannot offer direct deposit of funds to either:

- a foreign bank, or
- a U.S. financial institution where the entire amount will be forwarded to a bank account in another country.

Employees or contractors associated with such foreign organizations will not be eligible for direct deposit.